



Call for Speakers *CCHRA monthly meetings*

Introduction:

The Cape Cod Human Resources Association is currently seeking proposals from speakers to present at monthly membership meetings. Cape Cod Human Resources Association strives to provide relevant, informative human resources topics to our membership from experienced, reputable speakers.

About CCHRA:

The Association is comprised of Human Resource Professionals representing industries from the Cape & Islands in the areas of education, finance, government, health care, hospitality, manufacturing, and professional services. Membership shares the common goal of advancing the profession of human resource management.

Monthly membership meetings are held September through June which feature a guest speaker whose topic is of HR management interest. The interests are diverse in nature and in the past topics presented touched upon the areas of affirmative action, leadership, employee assistance, training, legal issues, compensation/benefits, compliance, workforce demographics, recruitment/selection, and health care. Occasionally, additional workshops are held to provide members with a greater depth of knowledge on current issues.

Monthly membership meetings are held the fourth Thursday of each month at the Holiday Inn located in Hyannis, MA. Meetings are held in the morning and are one hour in length.

Proposals:

CCHRA is looking for experienced speakers with proven speaking ability. Speakers should be well versed in the topic they are presenting and be able to engage the audience through the exchange of ideas, experiences, and knowledge.

All Proposals must include the following criteria:

- Biographical information on the speaker(s). If associated with a business, please include business information as well.
- Detailed description on the topic to be considered for presentation (maximum of two pages)
- Define audio and visual needs required to present

- Describe learning goals for participants*
- Contact information, including email address, and telephone for each speaker

* All learning goals and methods for achieving learning objectives must be able to be met in one hour (unless submitting a proposal for a 2-hour, ½ or full day workshop)

CCHRA's programming is HRCI and SHRM certified for credit. The focus is on educating our membership. We ask that speakers respect our focus and refrain from showcasing or promoting the speaker's practice, services, or products.

Sponsorship opportunities are available for interested speakers or businesses, please contact Tammy Cunningham for further information.

Process:

Proposals should be submitted to Sue Partridge, CCHRA Vice President/Program Chair, at spartridge@cdsreg.com. The Program Committee will review all completed proposals which meet the criteria outlined above and make the final selections from those that have passed the program committee's review.

Suggested topics for consideration:

Affordable Care Act
 HR Metrics
 Leadership
 Coaching and managing performance
 Health care – plan design, cost savings
 Compensation and benefits
 Emotional Intelligence
 Employee assistance
 Workplace investigations
 Union/labor relations
 Employee relations
 Succession planning
 FLSA regulations
 Legal updates
 Recruitment/selection
 Presentation skills
 Strategic planning
 Social Media in recruiting
 Workplace violence
 Safety in the workplace
 Wellness programs

For additional information about the proposal submission process please contact Sue Partridge at 508.743.0123 or any member of the CCHRA Board of Directors.